



Place des Sciences, 1
B-1348 Louvain-la-Neuve
Tel : +32 10 47 28 15
Fax : +32 10 47 28 29
www.uclouvain.be/loci.html
international-loci@uclouvain.be

**Key Data about our Institution
for incoming Exchange Students**

B LOUVAIN 01 *ECTS Label*
academic year 2011-2012

Central Administration for Student Mobility - UCL

Administrative (central level)	Bart Stoffel, UCL-Administration for international exchanges Place de l'Université, 1 – B-1348 Louvain-la Neuve, Belgique Tel : +32 10 47 81 32 Fax : +32 10 47 40 75 erasmus@uclouvain.be
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Faculty Administration for Student Mobility

Administrative (faculty level)	Place des Sciences, 1 – B-1348 Louvain-la-Neuve, Belgique Tel : +32 10 47 28 15 Fax : +32 10 47 28 29 www.uclouvain.be/loci.html international-loci@uclouvain.be
Contact	Frédéric Declercq frederic.declercq@uclouvain.be

Faculty Structure on the three sites

Sites	Architecture Saint-Luc Brussels (BXL)	Architecture Saint-Luc Tournai (TRN)	Architecture/Urbanism Louvain-la-Neuve (LLN)
	Chaussée de Charleroi, 132 B-1060 Brussels Tel : +32 2 537 34 19 Fax : +32 2 539 40 69 www.st-luc-brussels-archi.be	Chaussée de Tournai, 7 B-7520 Tournai Tel : +32 69 25 03 22 Fax : +32 69 25 03 88 www.architournai.be	Place du Levant, 1 B-1348 Louvain-la-Neuve Tel : +32 10 47 23 41 Fax : +32 10 47 45 44 www.uclouvain.be/280694.html
Academic Coordinators	Christine Fontaine <i>Academic coord. for Int. Rel.</i> christine.fontaine@uclouvain.be	Martin Buysse <i>Vice-dean of Int. Rel.</i> martin.buysse@uclouvain.be	David Vanderburgh <i>Academic coord. for Int. Rel.</i> david.vanderburgh@uclouvain.be
Studies	Bachelor Architecture 3 years full time – 180 ECTS Master Architecture 2 years full time – 120 ECTS	Bachelor Architecture 3 years full time – 180 ECTS Master Architecture 2 years full time – 120 ECTS	Bachelor Engineer-Architect 3 years full time – 180 ECTS Master Engineer-Architect 2 years full time – 120 ECTS Master Urbanism 1 year full time – 60 ECTS
Ph. D.	Louvain Academy Doctoral school in Architecture and Urbanism		

General informations for Student Mobility

Calendar	1st term : mid-september/end of january ; 2nd term : end of january/beginning of july ; exams : january. exams : may + end of june.
Period of arrival of incoming students	1st term : beginning of september. 2nd term : mid january. Fix an appointment with the coordinator of the site (BXL, TRN or LLN) for which you have been selected.
Language of teaching	- French, except for a few courses given in English (e.g. technology of construction in Brussels) ; - a good level of French is highly recommended.
Portfolio	Mandatory and sent to Faculty administration before : - the 15th of June (Fall term) ; - the 31st of October (Spring term).
Letter of selection	To be selected for this exchange, students must be recommended by their home Institution who will send a letter of selection at international-loci@uclouvain.be . In the letter of selection, the home Institution should specify the site of the Faculty (BXL, TRN or LLN) where the student expects to follow the majority of his or her coursework. We would appreciate the home Institution's help in insuring that incoming students are equally distributed between the three teaching sites of the Faculty.
Application Form	Application forms must be sent to international-loci@uclouvain.be before : - the 15th of June (Fall term) ; - the 31st of October (Spring term). Reminder: the application form is to be accompanied by the Learning agreement, a portfolio, and a letter of motivation. The letter should mention French language courses taken or to be taken. Incoming applications will be reviewed and admission confirmed as rapidly as possible following the deadline.
European Credit Transfer System	60 ECTS credits per year : 1st term = 30 credits ; 2nd term = 30 credits. Workload for one ECTS credit : 24h (didactics+ student's individual work/study).
Enrolment	Students must enroll upon arrival, two weeks before the beginning of the semester. They will provide : photocopy of passport or ID card, 2 photos, photocopy of European health card or equivalent. Revisions of the proposed learning agreement are possible and sent to the home university for approval.

Practical informations for Student Mobility

Lodging	Lodging facilities are available on the sites of - Brussels (contact christine.fontaine@uclouvain.be) ; - Tournai (contact frederic.declercq@uclouvain.be) ; - Louvain-la-Neuve (see www.uclouvain.be/en-18056.html).
Health Insurance Requirements	All students must have health insurance with proof of sufficient coverage. A copy of the student's insurance card must be furnished to the coordinator upon arrival.
Study travel	Activities and trips are organized on each site. They are not an obligation, but visiting students should reserve a budget for travel if interested.
Holidays	The sites of Brussels and Tournai are closed between mid-july and mid-august. For Holiday details during academic year, see calendar on web site.
Communication of the student's grades	The grades of incoming students, whether for the whole year or for the second term, will not be released before the end of the academic year, whatever their program might be. For first-term-only visitors, grade release policy varies according to the site.